



## **RIVER ALLIANCE** *of WISCONSIN*

### **Position Description** **Communications & Development Intern (PAID)**

The River Alliance of Wisconsin, a state-wide nonprofit organization whose mission is the protection and preservation of Wisconsin's rivers, seeks a motivated individual to assist with marketing and development tasks.

This position will provide support to both the Communications Director and the Development Director. Duties include, but are not limited to: social media marketing, creation of print and digital collateral pieces, copywriting, editing/proofreading, entering gift data into database, creating thank you letters, and other tasks as assigned.

The best candidates will have outstanding written and verbal communication skills, direct experience with social media marketing, an organized and detail-oriented workstyle, tech. savvy, respect for data confidentiality, and a passion for preserving and protecting clean water in Wisconsin.

This position is a perfect resume builder for upcoming graduates seeking a job in communications, not for profit management, marketing and sales, or development. Work study students strongly encouraged to apply.

This position is 10-15 hours per week from January 2017 through May 2017 and is based in Madison, WI. Compensation is \$12 per hour. Position includes an energetic work environment and the chance to learn from board members and staff who are passionate about and committed to clean fresh water in Wisconsin.

Please submit letter of interest and resume via email to Danika Laine ([dlaine@wisconsinrivers.org](mailto:dlaine@wisconsinrivers.org)). The River Alliance of Wisconsin is an equal opportunity employer.

[www.wisconsinrivers.org](http://www.wisconsinrivers.org)