



Position Description Aquatic Invasive Species Program Director

POSITION SUMMARY:

The Aquatic Invasive Species (AIS) Director is responsible for directing and coordinating the River Alliance's statewide efforts to monitor and prevent the spread of AIS in and among rivers, doing so by engaging local and regional partners and advocating for strong statewide policies.

DUTIES AND RESPONSIBILITIES:

- Coordinate AIS Bridge Snapshot Day in partnership with over 20 local organizations to monitor over 150 priority locations statewide.
- Implement statewide and local AIS education and monitoring through Project RED (Riverine Early Detectors), recruiting and training local coordinators and Wisconsin Dept. of Natural Resources (DNR) staff to ensure complete and accurate data reporting.
- Targeted outreach advocating clean angling: Oversee statewide outreach campaign targeted at anglers, including education, signage at access points, promoting the use of decontamination tools, and assessing these tools' effectiveness.
- Provide technical consultation to local groups and the state natural resources agency (DNR). Serve on statewide AIS strategic planning team and other DNR work groups as invited.
- Provide assistance to local groups and coordinators to draft and implement regional AIS plans. Participate in statewide network of county AIS coordinators. Host trainings and workshops for AIS coordinators as needed.
- Develop AIS outreach and educational materials, including instructional videos and web content.
- Supervise and assist River Alliance's regional AIS coordinator (in La Crosse).
- Administer grants and provide quarterly progress and financial reports to funders. Apply for additional funding as necessary.

- Assist as needed with various River Alliance fund raising, communications and outreach activities, including but not limited to events, board of directors education and member engagement.

CANDIDATES SHOULD HAVE THE FOLLOWING KNOWLEDGE, SKILLS, AND ABILITIES:

- Work independently without close supervision
- Communicate effectively with diverse audiences orally and in writing
- Possess basic computer skills, including word processing and spreadsheets
- Have a working knowledge of and familiarity with invasive species
- Supervise staff
- Be organized and self-directed
- Develop outreach materials
- Work cooperatively with government and other nonprofit AIS coordinators

REQUIRED QUALIFICATIONS:

- Bachelor's degree, preferably in a natural resources field
- Three or more years of relevant work experience
- Demonstrated experience in building networks and coordinating projects with multiple stakeholders
- Strong interpersonal skills and a collaborative attitude
- Willingness to travel statewide and attend evening and weekend events
- Valid driver's license

This position is 100% time and is based in Madison, WI. However, highly qualified candidates with demonstrated experience working remotely will be considered for working outside of Madison (but within Wisconsin). Salary commensurate with experience. Position includes a comprehensive benefits package, an energetic work environment, and the chance to associate with board members, staff and members who are passionate about and committed to healthy rivers.

Please submit letter of interest, resume, 3 references, and a short writing sample to AIS Director Search, Attn: Sharon White, River Alliance of Wisconsin, 306 E. Wilson Street, 2W, Madison, WI 53703. Applications may also be submitted via e-mail to swhite@wisconsinrivers.org. No calls, please. **Application deadline is February 12, 2016.**

The River Alliance of Wisconsin is an equal opportunity employer.

www.wisconsinrivers.org